

**DATE:** April 7, 2006  
**TO:** Michael G. Herring, CA  
**FROM:** Mike Geisel, DPW\CE



**SUBJECT: Meeting Minutes, PW\Parks 4/6/06**

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A meeting of the Public Works/Parks Committee began at 5:45 p.m. on Thursday, April 6, 2006. Those in attendance included, Chairperson Streeter (Ward 2), Councilmember Barry Flachsbart (Ward 1), Councilmember Dan Hurt (Ward 3). Also in attendance were Councilmember Mike Casey (Ward 3), Mike Herring - City Administrator, Mike Geisel, Director of Public Works/City Engineer, Brian McGownd – Deputy Director of Public Works/Assistant City Engineer, Bonnie Hubert – Superintendent of Engineering, Darren Dunkle – Superintendent of Parks, Recreation and Arts and Tom Rothwell, Chairman of the PRACAC.

The meeting was called to order at 5:45 p.m.

**\* To be discussed at the 4/17/06 meeting of City Council.**

**\* Agenda Item #3:** Mr. Herring stated that the Committee had previously addressed the “Art portrayals on the Parkway” proposal, and had passed a motion recommending the establishment of a sub-committee involving the Arts Commission, the Historic Commission, and the CCDC, which would be responsible for the effort. However, that recommendation had not been forwarded to the City Council for their consideration. Since that time, CCDC, who was to be a part of this sub-committee, no longer functions as it did when the original proposal was approved. He asked the Committee to re-state their motion without the CCDC as a member of the sub-committee, and that this issue would then be placed before City Council for their consideration. After a brief discussion, **Councilmember Flachsbart motioned to recommend the establishment of a sub-committee consisting of members from the Chesterfield Historical Commission, Chesterfield Arts Commission, and the PRACAC, with the City Engineer or his designee as a technical advisor, regarding the development of artistic commemorative portrayals on or adjacent to the Pathway on the Parkway, including the development of all related funding, and to forward to City Council for their consideration. The motion was seconded by Chairperson Streeter and passed, 3 – 0.**

**Agenda Item #1: Councilmember Flachsbart moved and Councilmember Hurt seconded to approve the minutes of the February 24, 2006 meeting. The motion passed, 3 – 0.**

**Agenda Item #2a:** Mr. Tom Rothwell, Chairman of the PRACAC stated that since the passage of Proposition P, the PRACAC has not been receiving additional assignments or projects to focus on. He stated that the PRACAC provides an outstanding personnel resource who are eager to be involved, but need direction. He asked if a mission statement had previously been developed. Chairperson Streeter said that a mission statement had been developed a few years ago and directed Mr. Dunkle to provide same to Mr. Rothwell. Discussion ensued regarding various issues/activities that the PRACAC could be assigned to review. Chairperson Streeter stated that the PRACAC provided a great service to the City and that their efforts were greatly appreciated. He continued by saying that he would like to see more community events held within the City. Councilmember Hurt suggested that the PRACAC be utilized to provide feedback on projects that are in the design stage such as the levee trail project. Councilmember Flachsbart stated that the PRACAC is an advisory group that reacts to issues that are assigned to them by the Committee. He suggested that they work with Staff regarding developing

articles for the Citizen newsletter which would highlight different parks or event experiences. After discussion regarding various potential community events, Mr. Rothwell said that he would report back to the PRACAC and that they now have sufficient direction to continue their work.

\* **Agenda Item #2b:** Mr. Geisel summarized the Memorandum of Agreement between the City and U.S. Fish and Wildlife, with regard to joint maintenance/use of trails between the adjacent properties. He stated that City Attorney, Rob Heggie had reviewed and approved the legal form of the agreement. After a brief discussion, **Councilmember Hurt motioned to recommend approval of the Memorandum of Agreement and to forward to City Council for their consideration. The motion was seconded by Councilmember Flachsbart and passed, 3 – 0.**

\* **Agenda Item #2c:** Mr. Geisel summarized his memo dated March 22, 2006, regarding the partnership opportunity with the Monarch Chesterfield Levee District and a local land owner, Mr. Andrew Brown, to supply, deliver and place more than 100,000 cubic yards of fill material on the recently purchased property at the east end of the CVAC. He also stated that in order to take full advantage of the earthwork opportunity, the design contract scope with EDSI will need to be amended to design the grading, primary electric, sewer, and potable water facilities for the tract recently acquired. After a brief discussion, **Councilmember Flachsbart motioned to recommend the authorization to reimburse the Monarch Chesterfield Levee District, in an amount not to exceed \$600,000 for contractual earthwork, and to recommend an increase in the value of work authorized by EDSI by \$150,000 for professional design work at the CVAC, and to forward to City Council for their consideration. The motion was seconded by Chairperson Streeter and passed, 3 – 0.**

The meeting was adjourned at 6:15 p.m.

Cc: Mayor John Nations  
Department Heads/Executive Staff